



ADMISSIONS - ACADEMIC YEAR 2020-2021

STEPS

- ✓ Parents are requested to fill in the application forms in all aspects and return the same to the school office. Depending on the class to which admission is being sought, appropriate instructions will be given on scheduling a personal interview/aptitude test for the candidate. Subjects for the Aptitude Test English, Maths, and other Language.
- ✓ Post-confirmation of a successful interview/test performance, parents are requested to pay the prescribed fee within the due date as informed by the school office. On remittance of prescribed fee to our school account, admission will be confirmed and the student will be enrolled.

ADMISSIONS ARE SUBJECT TO THE FOLLOWING CONDITIONS

- Availability of seat in class/grade admission sought for.
- Processing of admissions is on first come first served basis.
- Fulfillment of all admission criteria including payment of fee as stipulated.

Classes/Age Criteria	Documents to be enclosed along with the application form
STANDARD I 5.5 years as on 1 st June 2020	*Copy of birth certificate *Copy of caste certificate (If applicable)
STANDARD II-V	*Letter of consent
STANDARD VI-VIII	*Copy of Aadhaar Card
STANDARD IX-X	*Transfer Certificate (in original-applicable from grade 2) *Latest Report Card *Passport size photograph

BUS FACILITY- To check the feasibility, please meet the Transport In-charge personally and kindly fill up the Transport Requisition Form attached along with the admission form. Students opting for school transport have to pay the applicable fee for 12 months in two installments. Before paying the fee, Please confirm the suitable bus routes (pick up/drop) from the transport department.

REFUND/WITHDRAWALS - Once the child has been admitted admission, refund of fee will not be entertained under any circumstances including withdrawal of enrolled students during any part of the academic year. Transfer certificate will be issued to only those students whose annual prescribed fee has been paid in total.

Fee To Be Deposited Only After Getting The Written Concurrence From The Office.

SCHOOL TIMINGS

<i>Nursery & Preparatory - 8.00 a.m. to 12.00 noon.</i>
<i>Std I to X - 8.00 a.m. to 2.30 p.m.</i>

DAY CARE FACILITY IS AVAILABLE